



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		K.NARKHEDE COLLEGE BHUSAVAL
Name of the head of the Institution		Dr.Ram Prakash
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02582-225131
Mobile no.		9158241083
Registered Email		knarkhedebssl@yahoo.co.in
Alternate Email		agshrivas@gmail.com
Address		Sharad Nagar Bhusaval
City/Town		Bhusaval
State/UT		Maharashtra
Pincode		425201
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Abhay Gopal Shrivias
Phone no/Alternate Phone no.	02582225131
Mobile no.	9158241083
Registered Email	agshrivias@gmail.com
Alternate Email	s.abhay2007@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.knarkhedecs.org/igac/docs/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.knarkhedecs.org/docs/calenda
r2018">http://www.knarkhedecs.org/docs/calenda r2018

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.59	2019	18-Oct-2019	17-Oct-2024

6. Date of Establishment of IQAC

13-Oct-2018

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Preparation of SSR	01-Nov-2018 02	15
Awariness about the NAAC	15-Oct-2018	15

No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Awariness about the NAAC 2. ICT training. 3. Feedback formulation

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Planing of Accrditation	Grade recived from NAAC
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited

Yes

body(s) visited IQAC or interacted with it to assess the functioning ?	
Date of Visit	03-Oct-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	17-Dec-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1. Students database for processing. 2. Communication of important information to stakeholders through college website and conventional notices through social media like What's app Group. 3. Library automation for college library to maintain Issue and Return of books. 4. Upgradation of the college website time to time with special importance to MIS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The curriculum is designed by the Board of Studies of parent University. The proposed syllabus is prepared by Board of Studies and finalized in the workshop organized by the University. The College has the mechanism for delivery and documentation of the curriculum set by the University to achieve the educational, social and cultural objectives. As per the University academic calendar, the college prepares its own academic calendar for that academic year. The Head institution provides the details of Curriculum to the Department during the faculty meeting. The process involves a number of specific decisions taken at the Staff Council and Department Committees to determine workload, allocation of work, preparation of Time Table and recruitment. The College identifies extension and tertiary activities that dovetail into teaching material and enrich it further. Departments organize field trips and visits for hands-on training, organize Seminars, Workshops, and Projects to supplement and complement the prescribed curriculum in tangential ways. The curriculum is further documented and effectively delivered by the use of ICT tools and e-resources by the faculty. The essential components of the curriculum include acquisition of related skills and handling technology to consolidate theoretical learning. For the effective delivery and documentation of the curriculum, the College has a fully-equipped Laboratories Cameras, Computers and other ICT tools and e- resources are made available to the students to enable them to undertake their curricular tasks. The logistics of

the delivery and documentation of the curriculum involves the IQAC and the various committees. The IQAC prepares the estimated workload of each department and the teacher requirement for the projected semester, in accordance with the rules of the parent University. The Committee prepares the Time Table based on the precise calculations, as per the rules of the University, This information is uploaded on the College website and room-wise Time Table is displayed, at least one week before the commencement of the new semester. The Faculty prepares the semester teaching plan before the beginning of the new semester, Heads of the Departments verifies the teaching plans submitted by the teachers. Within the first fortnight of the opening of the semester, Departments organize their academic tasks and activities accordingly. As per the exam schedule declare in the academic calendar, the Exam Committee arrange the test and practical. Final Test are taken at the end of semester. Extra lectures are arranged to complete allotted work if required. During the teaching schedule every subject teacher is particular about the attendance and motivates students to attend maximum classes. Teacher organise seminar, plans group discussion to test the knowledge of the student and it is monitored by the committee constituted for this purpose. College constitutes various academic committees to organize various programs lectures for the guidance of the students. The industrial visit is also organized for students. These mechanisms ensure the smooth and effective delivery and documentation of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	F.Y.B.Sc	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BSc	Enviroment Science	33
MSc	Computer Science	3
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The College has several formal mechanisms to obtain feedback from different stakeholders like students, teachers, alumni and parents on a regular basis. Free articulation of views is encouraged among all stakeholders by inviting them to write to the Principal via official email, which is in the public domain. The College has designed a Student Feedback Form to be duly filled by the students as an assessment of the teaching program and College infrastructure. The online facility of filling the data is provided to the Students on WhatsApp's groups. Feedback received from students is evaluated by individual teachers and department committees and placed in IQAC for enrichment. There is a Suggestion Box outside the College Office for use by the students to express any grievance or complaint. The Box is opened every week by the College Administration under the supervision of the Principal. At the end of each academic session, the Principal convenes a feedback with teachers to discuss academic planning. Based on the faculty's experience and feedback. The Staff Council Meeting on the opening day of the session recapitulates the decision for implementation of new strategies and programs. The student and teacher feedback are comprehensively considered in the IQAC meetings. The Principal monitors and reviews academic progression and implementation through the Monitoring Committee which receives feedback from Committee. These mechanisms help to decide the options or new programs that the College may offer and for planning other curriculum enrichment extension activities. feedback from the alumnae is obtained through alumnae interactions during the meetings. Feedback from the parents and their interaction with the College Administration and the Principal is organized on parent teacher meeting. Effective feedback encourages the faculty member to improve motivation. "The tone of feedback and the context" in which it is given are important for determining effectiveness. It helps learners to maximize their potential at different stages of training, raise their awareness of strength and areas for improvement as they are relying upon. The record of feedback form is maintained. It is analyzed to measure the performance and changes are made accordingly.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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MSc	Computer	20	4	4
BSc	Chemistry	40	22	22
BSc	Computer	60	11	11
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	85	7	7	1	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	3	2	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

K. Narkhede college offers a highly efficient mentoring system. In Mentor Mentee System, Mentors play the role of guide, advisor and counsellor to the mentee. They support the mentee in skill development and enhancing abilities of mentee through observation and assessment. Various activities like brainstorming sessions, career guidance, debate, presentations, Industrial visits. The focus is to render knowledge through innovative methods, to simplify the learning process and explore the hidden talents of students. Mentors also maintain feedback of sessions and different activities which helps to reconstruct the activity and conduct it in new way. It has improved student's self-confidence, communication and listening skills. In college a group of students are assigned to a faculty member. Mentor meet their students and guide them with their studies and extracurricular activities. All the mentors communicate the progress of mentee to respective department. The mentoring system helps in identifying slow learner and advanced learners. They also arranged Bridge course on to improve depth and knowledge of students. The Student welfare department arranged interactive sessions with the students on various topics like Gender Sensitization, Self Defence session for Girl Students. It helped to increase their confidence. The staff organized various programs like Swachha Bharat Abhiyan and Tree plantation which created awareness about cleanliness and environment preservation among the students. Counselling cell worked diligently for the overall development of students. The mentor worked for developing talents of the students and helped them in improving their competencies. The student welfare committee arranged various programs like Swachha Bharat Abhiyan, tree plantation, and other many more. Placement and Career Guidance cell conducted personality development sessions to groom the students for corporate culture.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
92	11	1 : 8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with

positions			the current year	Ph.D
11	11	Nil	10	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	MS2	IV	13/05/2019	08/07/2019
BSc	MS1	II	13/05/2019	08/07/2019
BSc	BS2	IV	22/04/2019	11/06/2019
BSc	BS1	II	29/04/2019	27/05/2019
BSc	MS2	III	12/11/2018	25/01/2019
BSc	MS1	I	12/11/2018	25/01/2019
BSc	BS3	V	27/01/2018	22/01/2019
BSc	BS2	III	05/12/2018	22/01/2019
BSc	BS1	I	09/12/2018	25/01/2019
BSc	BS3	VI	20/04/2019	11/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the college is affiliated to Kaviyatri bahinabai chaudhari North Maharashtra university Jalgaon all the rules of internal examination of Kaviyatri bahinabai chaudhari North Maharashtra university were followed by the college. The college follows the internal Evaluation as per rules of Kaviyatri bahinabai chaudhari North Maharashtra university Jalgaon course wise detail Regarding the CIE is as Below B.sc-- > Internal assessment of the student by respective teacher is based on written 40 marks each semester. M.Sc(cs) :- Internal assesment of course would be conducted by respective teacher written test, oral Exam and online test surprise test etc. Internal Exam is 40 mark each Subjects. In the commencement of academic year, Different tech committee have been Formed to supervise and look after activities of the college. Each committee is headed by a chairman. The examination committee Prepares as the schedule of internal Exam.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar is prepared by college at the beginning of each year after the principal conduct meeting with IQAC and coordinator and examination committee. The annual academic calendar is prepared according to the university

academic calendar Prepare to the commitment of new academic session by specifying available dates for significant activities to ensure proper teaching learning process and continuous evaluation ,and it is displayed in the students-professor notice board also display in college website. The dates of examination such as internal examination, internal practical examinations and external examinations are specified in the academic calendar and the institution usually follow the same throughout the semester. The CBCS pattern has been introduced by K.B.C North Maharashtra University of Jalgaon from undergraduate or postgraduate courses from the academic session 2018-19. Show the schedule of internal as well as other activities as per CBCS guidelines are categorically mention in the academic calendar and hour accomplished accordingly the dates of internal examination of PG courses are decided by the departments concerned usually at the end of each semester as per the directions from the university however the dates and time of such examination are not notified to the students well ahead. The tentative dates of all activities annual gathering, sports day, jay anti holidays are also given in the academic calendar schedule of other activities of Vidyarthi Kalyan vibhag college social and other cultural programs extra are also provided in the academic calendar. Academic calendar for the academic 2018-19 is given in the college website www.knarkhedecsl.org.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.knarkhedecs.org>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BS3 (CS)	BSc	Computer science	11	11	100
BS3 (CH)	BSc	Chemistry	6	6	100
MS2	MSc	Computer Science	3	1	33.33

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.knarkhedecs.org>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Electronics	1
Computer	1
Chemistry	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.25	0.3

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBRARY INFORMATION SYSTEM	Partially	in house develop.	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1086	98399	7	420	1093	98819
Reference Books	666	267089	4	1556	670	268645
e-Books	25	Nil	30	Nil	55	Nil
Journals	Nil	Nil	2	3000	2	3000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	38	27	38	0	16	4	5	50	2
Added	0	0	0	0	0	0	0	0	0
Total	38	27	38	0	16	4	5	50	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.5	171362	0.5	29967

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure and policies for maintaining and utilizing physical academic and support facilities:-laboratory, library, sports complex, computers, classrooms etc The institution has systematic mechanism for maintenance of all above facilities. Some are maintain by external agencies on demand as per the need and the others are maintained by the faculty members of the institution and skill staff appointed by the management. Over parent institute has appointed various dealers purchasing computers, printers and other ICT device at the college level. There are different committees to monitor the smooth functioning of the college. Departments and office staff takes care of facilities provided them. Instruction is display for the proper use of infrastructural facilities. The supportive staffs having technical and mechanical skill looks after the day today maintenance of infrastructure. Policy for physical academic and support facilities:-The College has enough space to accommodate all the requirements. There are enough classrooms for the routine classes with specious library,

administrative office and other basic facilities as per the university affiliation norms. Blackboards and glass boards if broken are changed urgently.

Maintenance and utilisation of library:-Library has an advisory committee appointed by the principal to monitor the smooth and effective functioning of all the services provided. It also shoulders various responsibilities like finalising the annual budget, purchase of the reference books, purchase of text books and some other important books, journals and periodical etc. Monthly cleaning of the books and tracks is done to preserve them. Library provides open access for all users. Library makes available different newspapers in Marathi. Librarian seeks recommendations for the departments to purchase necessary books. **Maintenance of computers:-** Maintenance of computers is done regularly as per requirement and major work is done during the vacation.

Technician looks after the maintenance job such as updating of operating system, antivirus, software, hardware and technical problems etc. Power backup is provided to the computer systems to use them optimally. LAN and internet connectivity is regularly tested. LCD projectors are also upgraded by time to time. The college conducts examination of the university through online software and training is provided to the staff when needed. The college website is maintained regularly. **Maintenance of Gymkhana:-**The College have Gymkhana hall and a playground which are well maintained and used optimally. Gymkhana hall is utilised for playing indoor games such as table tennis chase and carom etc. College have availability of space of the playground. College has organised sports competitions. Students of the college have participated at University and state level Extracurricular activities:-There is a spacious hall for cultural and other activities. It is well equipped with the audio system and maintained regular. Local management committee, college development committee take proper decision and implements them for the betterment of the college and for the welfare for students. The institution has provision of budget allocation for various activities. Maintenance like repair of furniture electric work and equipments is get to done from respective agencies at proper rates.

<https://www.knarkhedecs.org>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Shrishvaji Shikshan Prasrak Mandal Bhusaval	35	72238
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	01/08/2018	92	All Staff

Remedial coaching	08/08/2018	60	All Staff
Soft skill development	20/09/2018	34	Computer Department
Bridge courses	01/08/2018	34	All Staff
Yoga, Meditation	15/10/2018	30	Library Department
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	career counselling (for Higher Education)	Nil	17	Nil	17
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
--	Nil	Nil	--	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	6	B.Sc.	Chemistry	Diffrent Colleges	M.Sc.
2018	11	B.Sc.	Computer Science	Diffrent Colleges	M.C.A/M.Sc . /M.B.A
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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Any Other	17
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
cultural activities	Inter Class	50
Sport	Inter Class	50
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student's representation in the form leadership is an indispensable part of Academic and Administrative bodies/ committees of the institution. It plays an important role in the Governing and development of the college. The institute has Student council constituted under Maharashtra University Act 2017 and rules and regulations of North Maharashtra University, Jalgaon. The student council comprises of Rank holder students of each class and elected as Class Representative CR,NSS representative, sports representative, Cultural representative, Girls Representative. Elect the secretary of student's council, who represents college at University, and work as a college representative at University student Council. The student representatives are nominate by the Principal on following committees such as IQAC,Yuvarang (Youth festival),Annual Gathering etc. It helps for successful implementation of various activities conducted by respective committees. The students Representative plays an important part in encouraging and motivating students to Participate in existing student oriented programmes of the college as well as university level programs. Student council is acting like a bridge connecting both classroom and society. Through out the year including social as well as academic events. Last but not the least, it ensures discipline in the college campus by encouraging students to observe the rules of the college, and environmental consciousness and work towards mining a green and clean campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01 meeting

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The enhancement of the skill and efficiency by staff members has been achieved by adopting the policy of decentralization of powers of management of parent Institute. The institution has its own college Development Council(CDC). The principal is the secretary of this Council he calls the meeting with prior notification. In this meeting the issue raised by the members are also discuss and the decision are taken by this committee are then informed to the executive Council. For smooth working and decentralized the powers the principal has appointed the Vice Principal and head of the departments and provided administrative as well as academic autonomy and mobility for the effective governance. Before the commencement of each academic year various college committees are formed by principal. Important committee comprise of teachers and many committees include non-teaching staff and students as well as. Every committee has the freedom to prepare their plan and decide implementation strategies. The committee meetings are held as and when required for the implementation and Organisation of certain activities. A report of activities is prepared by each committee at the end of every academic year. At the time of some important issues, if there is necessity of take the decision at the same time then chairperson of committee has freedom to taking the decision and then that decision was informed to the higher authority. Case study: The institute has different committee there exist a library committee constituted by the governing body. This committee consists of the head of the department of the different departments of librarian and accountant of the institute. Before the commencement of the Year, the funds available for buying books are decided and divided almost equally as per the needs of the various departments i.e. keeping in mind their individual needs. For instance, the head of the departments next ask the concerned Faculty of the departments to submit a list of the books required by the department. Side by side, book requisition is also taken from the Student member. Next, the demand of the books is finalized as per the request and it is sent to supplier. If within stipulated time the bookseller are not able to supply the books, then as per the need the respective faculty member has freedom to buy the book from anywhere through the online or through the other booksellers. Thus it is ensured that the needs of all are ensured fulfil and funds are used in the best possible manner through a process of participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1.The procedure, rules and regulations of admissions policy (including online admission) and enrollment prescribed by the University and Government from time to time are strictly followed. 2.Admission policy for Value added and Bridge Courses is

decided by respective departments with Principal's consent. 3. Flexibility in relation to horizontal mobility, elective and non core options in science subjects.

Industry Interaction / Collaboration

Career guidance, counseling, soft skills development programmes and campus interviews were regularly arranged by placement cell with industries

Human Resource Management

1.To promote academic growth of the teachers the college motivates and actively supports their Ph.D. studies, publication of books, articles.
2.Teachers are relieved on priority basis for Orientation Courses, Refresher Courses, Short Term Courses, Workshops for academic development and career advancement, and paper Presentations at conferences and Seminars 4. The non-teaching employees are motivated to improve their educational qualifications and technical skills. They are admitted to the courses offered by the college and teachers guide them regularly.

Library, ICT and Physical Infrastructure / Instrumentation

1.To introduce and encourage students to use the numerous reference books and eresources, librarian conducts Orientation sessions for students. In this academic year 01 sessions of library orientation were conducted. 2. To showcase the rich collection of reference books in the library, Book exhibitions were organized for teachers, students 3. Use of ICT is promoted in library and administration by making available requisite hardware and software in areas like student database, library, etc. 4. Cleanliness and maintenance of well-equipped physical infrastructure through regular sessions

Examination and Evaluation

Examination and Evaluation 1. Examination related information such as schedule for filling forms, examination timetable, results etc. is displayed on the college website, social media and notice board. 2.College ensures that all Examination related rules and regulations of the University are strictly followed. 3.College follows ICT enabled reforms introduced by the University 4. Examination Committee was restructured and necessary infrastructural facilities were made

	available for online distribution of question papers of P.G.
Curriculum Development	<p>The College being affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, syllabi are framed by the University Boards of studies. However, college teachers make valuable suggestions based on their interaction with various stakeholders in the college with the members of Boards of Studies (BOS)during their interaction.</p> <p>2. Teachers attend curriculum related workshops and make constructive suggestions. 3. Curricula of Bridge Courses conducted by various departments are developed by college teachers in consultation with experts from the field.</p>
Teaching and Learning	<p>1. Teachers were provided training to use Google classroom in addition to other ICT tools including YouTube. 2. Teacher conduct Group Discussions, Field Visits, Debates, Quiz, Industrial Visits. 3. Lectures by Experts from various fields were conducted in addition to Bridge courses. 5. Teachers from other departments were invited to promote interdisciplinary perspectives 6. Cocurricular committees and academies conduct guest lectures, book review sessions for students' academic development. 7. Students were guided to make use of eResources available on internet 8. Counselling also provided.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Various Committees are formed to perform all the activities efficiently. Academic calendar is prepared followed. Monthly Staff academic meetings are conducted to review the ongoing work and plan further activities. Committee meetings are held from time to time organise activities for the students.</p>
Administration	<p>Website notification, SMS system, WhatsApp, Email facility etc. Used for notification, communication etc. This helps for effective communication between teacher to teachers, teachers to students and teachers to parents and to other stakeholders</p>
Finance and Accounts	<p>Excel, Word, Ms-office and Tally ARP software is used for finance and account .</p>

Student Admission and Support	Online admission and process through e-suvidha software provided by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
Examination	Examination is taken by using rule of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Vijay Mahajan workshop	workshop	Nill	470
2018	ABHAY GOPAL SHRIVAS	Workshop	Nill	250
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Current tranedes in research	Scope in EXCEL	22/09/2018	22/09/2018	10	5
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF Fund	PF Fund	Departmentmental

library, Book bank facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts regular Internal and External Audits every Year. Internal Audit: Internal Audit is carried out throughout the year. Every three months the internal audit is carried. out and at the end of the financial year i.e. in the month of March final Internal Audit is done. External Audit: External Audit is carried out as under the C.A.firm of Sarode and Firke Jalgaon.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shri shivagi shkshan prasarak mandal bhusaval	4500	Felecitation of students
No file uploaded.		

6.4.3 – Total corpus fund generated

00.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC
Administrative	Yes	SARODE AND FIRKE	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meetings are conducted in College. Parents are invited for every program in college. Parents involved in the following activities of the College: • Parents: Support and permission for field visits. • Accompanying students to competitions like University Youth Festival • Attendance Defaulters Students Meeting along with their parents. • Some parents also play an active role in college annual function.

6.5.3 – Development programmes for support staff (at least three)

1. Awarness about the ICT. 2. Awarness about NAAC . 3. awarness in Financial Planning.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Still the Accreditation is in process .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Awariness about the NACC	15/10/2018	15/10/2018	15/10/2018	15
2018	Preparation of SSR	01/11/2018	01/11/2018	02/11/2018	15
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Yuvati Sabha	22/09/2018	22/09/2018	50	Nil
Swyamsiddha	06/02/2019	13/02/2019	50	Nil
Woman's day	08/03/2019	08/03/2019	30	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	100
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	and disadvantages	contribute to local community					
2018	1	1	25/01/2019	1	New Voters Awareness	To Create Awareness of National Responsibility	50
Nil	1	1	15/11/2018	1	Book Exhibition	Importance of Reading	50
Nil	1	1	27/02/2019	1	Field Visit	Collect the New Knowledge	12
Nil	1	1	06/02/2019	8	Self Defence Programme	Self-Protection	60
Nil	1	1	22/09/2018	1	Nutrition for Women	Health Awareness	61
Nil	1	1	13/10/2018	1	Clean India Mission (Tapi River)	Environmental Conservation	20
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospect	01/05/2018	The code of conduct for students was drafted and published in college prospectus on Page 23 under the heading Discipline and Code of Conduct. Principal of the college informs the code of conduct, highlighting discipline in the Orientation Program for the first year students. The college also has discipline committee consisting of senior professor and his/her team of teachers who supervises and looks after the overall conduct of the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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No Data Entered/Not Applicable !!!

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Using electronics instead of paper. .. 2.Having a place for refilling a water bottle. 3.Special campaigns for students. .. 4. Plastic banned 5.Creating eco-friendly rules in a campus Turn off everything Using LED light bulbs Buy recyclable and eco products, Wash cups and plates, don't use disposable paper or plastic utensils

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Goal: Our goal is to develop a culture for lifelong. Our goal is "rupantar" and we want to make the students perfect and to bring out the best in them. The college has been cherishing the student, so it is committed to confirm it in its purest form. Our institution has a Vision and Mission. Mission: To provide equality education to the student to provide learner to tap and strength then their academic artistic potential to educate the youth. The context. 1 Title of the best practice:-K. Narkhede college is Institute along with the teaching progress. It aim at learning the students from different angles to strength the students. Many students are not economically sound that it becomes more clearly that many students are in need of money for the progress of their academic carrier so management through that the institution support them by giving them scholarship. The practice:- The K Narkhede college is uniquely committed in facilitating a project of a central government, for all the minority community and all the deserving student eligible for applying for the student scholarship in our institution. The students are supported to download the application form by themselves and should fill the same but the undergraduate students are unfamiliar of so we take the responsibility with a parental concern. Those students who are not eligible for the Government scholarship our institution gives them scholarship 25 of the total fees. In 2018-19 32 students got the scholarship from government. In 2018-19 40 student got the scholarship we helped student to get the scholarship. Evidence of success: Percent of the student Have receive Central Government scholarship Percent of the student have received institution scholarship 2 mentor system: Goal: 1. To maintain discipline in the college. 2. Continuous mentoring of student performance. 3. Students counselling and addressing their grievances. 4. To provide support, guidance and encouragement for the all round development of the students. 5. Individual attention to the students and help them to develop homely feeling about the college. The context: The college belongs to a reputed, highly disciplined and well known Institute. Whether 80 of the students are from rural areas. These students generally very shy and not bold enough to openly Express their difficulties and problems. Due to lack of individual attention, performance of the students in academic as well as extra curricular activities would suffer. Due to limitation, principal is unable to handle every problem of the student. Moreover, it was highly difficult to maintain discipline and to give personal attention to the student. To overcome this problem and to decentralize control, mentor system was set up. Practice: Groups of students are made and a teacher is allocated to each group as a mentor. The teacher will be in continuous in contact with them for three years in connection with their attendance, academic performance and extra curricular activities. Periodic counselling sessions are held to redress their grievances and interaction with their parents it also made if necessary. It helps the students in his all round development as well as to make a right choice of his career. Evidence of success: The following outcome has been witnessed. • Increase in student attendance. • Progress in student' academic performance. • Improvement in the

participation of extra-curricular activities improvement in students' behaviour. Helped many of the students to make use of the resources and facilities to fullest extent. • Maintenance of the college rules, regulations and discipline. • Improvement in the sense of belongingness about the college. • Cordial relationship between staff and the students. Problems encountered and resources required: At the initial stages student where his hesitant to openly discuss their problems with the mentor. Gradually they got adjusted to the system. They are not interested in Record Keeping for mentoring.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.knarkhedecs.org>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

K. Narkhede college, Bhusawal is affiliated to Kavayatri Bahinabai Chaudhari North Maharashtra University, Jalgaon was established in the year 2002 with the great words `NAHI DNYANEN SADRUSHYAN PAVIIRAMIHM VIDYATEAND` with this vision, it started with 7 Students and has grown into a centre of Higher Education at Bhusawal. The college ensure to impart quality education to all of its students not only through enhancing their intellectual ability but also by nurturing their talent. the collage shapes the learner coming from ruler area into better citizen enriched with self- confidence, perseverance, patriotism and humanity. Our institution empowers our futures generation with knowledge acquisition, together with developed personality. The aim is to create life-long learners not only possessing higher level academic skill but also excellent transferable skill and appropriate graduate. The overall development of students is achieved by facilitating their participation in various activities- academic, sport, social service, leadership, cultural etc. They also attend the Seminar and Conference Organized outside by the other Institute. Many of the student are academically well enriched to be employed in many reputed companies. Some students are work in school and colleges as teacher. In the era of extensive social networking through the internet the passed out students still managed to keep in touch with the faculty members of the college the themselves development their Facebook and What's app group. Because of this student we have been able to develop a sensitive and responsible youth force who have social commitments towards the larger section of the society. This is well evidence by the success of our aluminide in the field of their choice and a sensitive and responsible youth force who have social commitments towards the larger section of the society.

Provide the weblink of the institution

<http://www.knarkhedecs.org>

8.Future Plans of Actions for Next Academic Year

Future Plan of Action for Next Academic Year: In view of core values of NAAC the Future Plan for the year 2019-20 is detailed in the following manners. 1. Skill based and Value added Courses shall be introduced to foster competencies among students. 2. Bridge Courses for slow learners deepening the subject knowledge. 3. Feedback from all stake holders will be utilized to achieve constant excellence in the system. 4. Initiating the process of External Academic Audit. 5. In order to facilitate Online learning and rigor E content development, workshop to be organized for teachers. 6. Organize National Conference to motivate the research. 7. National Study Tour for students and staff to bridge the academic and industry. 8. To encourage and appreciate teachers for various awards and recognition. 9. To Organize of National Conference and workshops, for inculcating

research culture among students and teachers. 10. Motivate the teacher to submit the research proposal for VCRMS scheme to parent university Jalgaon. 11. Widening the horizon for students Research through Avishkar competition. 12. Increasing the Wi Fi connectivity in campus and in all Class Rooms to facilitate learning experiments. 13. Establishing the auditorium in college for e learning. 14. One step toward the green building. 15. To strengthen skill development and placement cell. 16. Remedial coaching, programme to restrict failures. 17. Initiating Competitive exams preparation programme. 18. Seeking permanent affiliation status. 19. Seeking institutional ranking of NIRF. 20. MoUs to be attained for enabling skill development. 21. Conducting Energy and Green Audit to Plan more campus initiatives for eco-friendly environment. 22. Promoting to ban the use and throw culture.