YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution **K.Narkhede College Bhusawal**

- Name of the Head of the institution **Dr.Ramprakash**

- Designation **Principal**

- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02582225131**

- Mobile no **9404961764**

- Registered e-mail **knarkhedebsl@yahoo.co.in**

- Alternate e-mail **agshrivas@gmail.com**

- Address **Sharada Nagar Bhusawal**

- City/Town **Bhusawal**

- State/UT **Maharashtra**

- Pin Code **425201**

2.Institutional status

- Affiliated /Constituent **Kavayitri Bahinabai Chaudhari North Maharashtra University,Jalgaon**

- Type of Institution **Co-education**

- Location **Semi-Urban**

- Financial Status   **Self-financing**

- Name of the Affiliating University **Kavayitri Bahinabai Chaudhari North Maharashtra University,Jalgaon**

- Name of the IQAC Coordinator   **Shri Abhay G.Shriwas**

- Phone No.   **02582225131**

- Alternate phone No.   **02582299183**

- Mobile   **9158241083**

- IQAC e-mail address   **iqacknarkhede@gmail.com**

- Alternate Email address   **agshrivas@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.knarkhedecs.org

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.knarkhedecs.org/iqac/index.html

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.59**	**2019**	**18/10/2019**	**17/10/2024**

6.Date of Establishment of IQAC   **13/10/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   `3`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- `Improvement of ICT tools The IQAC had contributed significantly in academic year 2020-21 even though covid-19 pandemic lockdown. IQAC has following practices and strategies for institutionalization of quality assurance. • Preparation of Action Plan for online lectures • Preparation of Academic Calendar and Formation of Committees and online programs • IQAC conducted regularly meeting • Preparation and submission of AQAR • IQAC conducted various workshop`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.Designing and implementing Annual Plans for activities for quality enhancement.	Annual plan successfully implemented for quality enhancement
2.Implementation of ICT based teaching.	ICT based teaching successfully implemented
3.Organization of workshops and invited talk on quality related theme.	Successfully organized workshop by online mode
4. Arrange feedback responses from students, parents, Alumni and Employer	Feedback of all stakeholders collected, analysed and action taken for improvement. And all feedback reports have been uploaded on college website
5. Prepare focused Annual Quality Assurance Reports (AQAR)	AQAR of 2020-21 has been prepared

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
College Development	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	K.Narkhede College Bhusawal
• Name of the Head of the institution	Dr.Ramprakash
• Designation	Principal
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• Mobile no	9404961764
• Registered e-mail	knarkhedebsl@yahoo.co.in
• Alternate e-mail	agshrivas@gmail.com
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• Location	Semi-Urban
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• Phone No.	**02582225131**
• Alternate phone No.	**02582299183**
• Mobile	**9158241083**
• IQAC e-mail address	**iqacknarkhede@gmail.com**
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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.knarkhedecs.org/iqac/index.html

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been uploaded on the institutional website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
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• If yes, mention the amount		

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College Development	Nil

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Year	Date of Submission
2020-21	26/03/2022

15.Multidisciplinary / interdisciplinary

In order to develop the overall personality of student who will be more intellectual, aesthetic, social, physical, emotional and moral in an integrated manner towards society and the nation, the institute is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Considering the requirement of current scenario and view the problems faced by the students, the college is planning to start the commerce

faculty not only this but some short term and vocational courses. The main object of this is that, the students equipped, so that they ready to setup their own employment and don't need to rely on Government.

16.Academic bank of credits (ABC):

Regarding the implementation of Academic Bank of Credits, the institution has to wait the decision from parent university for the implementation of for the academic council to give a green signal. The pedagogical approach of the institution is student's centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome

17.Skill development:

The vision of the college is promoting Value-Based Quality Education, hence the college takes efforts to inculcate positivity among the learners. The college also celebrates National festivals like Independence Day and Republic Day. Observing various programmes like World Aids Day, Environment Day, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the best of their studies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The language is a bridge between the students and teachers to exchange the thoughts and ideas. The college is located in semiurban area,hance major of stuidents came from ruler area. Regarding the adoption of Indian languages, the college offers Indian languages Hindi or Marathi as a one subjects in degree courses, as per the students choice and as per the direction issued by the parent university . Preservation and promoting of local languages is one of the target of the College in future.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is affiliated to university and has no rights to decide the subject and syllabus of present curriculum. Affiliating universities should frame the curriculum, students assessing system (Examination pattern) . The faculty used the teaching methodologies in such a way that the students should

realize the importance of OBE system.During the contact sessions the faculty give the orientation about the era of globalization. In today's world, everything changes very rapidly and continuously. More skills are required to work with very fast developing technology,therefore care was taken that at the end of course, student should achieve their gols. The college focouses on measuring student performance through outcomes. The OBE maps and measures the students performance at every step.

20.Distance education/online education:

During the pandemic situation online eduction establisehes the mile stone and changes the traditional eduction system to online education system. In lockdown period the college commited to eduction without the break. The study contionue through Google Classroom, Zoom, or using recorded videos as a teaching and learning aids. Group collaboration and interaction and assignment and revision as well as the assessments have been conducted through the online system.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**162**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**162**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**235**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**24**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**11**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**14**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**7**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**2.49855**
4.3 Total number of computers on campus for academic purposes	**38**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and

documented process

The college ensures effective curriculum delivery through systematic and strategic transparent mechanism

- **The academic calendar provided by University (NMU).**
- **The head of every department conducts the meetings to distribute workload, allot subjects, plan the activities of the department at the beginning of every semester, over which the general time-table is prepared.**
- **Each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time, through a series of interactive activities like classroom teaching, group discussions, power point presentations, debates, academic tests, etc.**
- **The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty.**

- **Class-wise Time Table is prepared by respective departments.**
- **The Time Tables are displayed on the Notice Board and also uploaded on the college website.**

- **The library is informed of required textbooks, reference books**

for the forthcoming semester/academic year.

- **Teaching plan is prepared by every faculty member at the beginning of academic year.**
- **Methods like seminar, group discussion for effective delivery of curriculum.**
- **Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.**

- **The college collects the feedback from the faculty, students, alumni and parents.**

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

The institute is affiliated to University(NMU)and implements the curriculum prepared by the BoS of University. Before the commencement of the semester, the faculty members prepare an academic calendar based on the calendar prepared by the affiliating University. This academic calendar includes the dates for internal examinations, workshops and other co-curricular and extra-curricular activities.

The institution always believes in effective time management and timeliness. The IQAC prepares the final academic calendar in line with the academic calendar published by the affiliating university prior to the commencement of the forthcoming semester.

The activities in the academic calendar include:

? Semester commencement date

? Working days

? Holidays

? Tentative date of university practical and theory exams.

The finalized academic calendar is displayed on the notice boards of the departments and also in the institution website. Faculties must strictly adhere to the academic calendar.

- IQAC monitors the uniform coverage of syllabus in each class.

The continuous Internal Evaluation is assessed at two levels by the Institution,

1) Institution Level

2) University Level

The Principal, through the academic committee meetings, frequently reviews the progress of the semester and provides suitable suggestions.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Though the curriculum is decided by the university, College inculcate the efforts to improve the professional competencies by organizing some sessions such as Introduction to Machine Learning, Python Programming, etc, while others aim to inculcate general competencies like social values, moral values ,human values, environment sensitivity etc., thereby leading to the holistic development of students.

The various programmes are arranged related to gender equality, sustainability, human values and ethics. The college teachers engage the students in various activities through expert lecturesand programmes. The environmental issues are dealt in detail inclassroom through a regular subject entitled 'Environmental Awareness' this subject is taught in the class. The college organizes the lectures on human values, especially on gender equality, women empowerment, and skill development for the students.The college works with the objective of generating Social

awareness amongstudents.

The departments conducted following activities.

- Swacchata Abhiyan.
- Awareness programme on Renewable Energy Sources.
- Waste Management.
- Our institute organizes special programs on gender equality and sensitization and a series of invited talks.
- Women Safety Programme
- Programme on Women Empowerment
- As per the directives of Maharashtra state Commission for Women, Internal Complaint Cell has been constituted for redressal of complaints about sexual harassment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

73

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

162

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

55

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college mechanism is in place for accessing the learning level at the time of admission on their earlier performance in the qualifying examination and also subsequently after admission.

The admission committee segregates the students at the time of admission based on their performance in qualifying examination these data is also used for organising bridge courses for students who have not opted relevant courses in the qualifying examination. IQ AC monitors conduct of remedial classes.

The bonding between staff members and student it is highly appreciable in the institute. Distinction of the students over their performance is easily sought and hence categorisation as advanced and slow learners is done. Advanced and slow learners are identified through their performance levels in in examination, iteration in classroom and laboratory, their fundamental knowledge, concept understanding and articulation abilities etc. The institute promotes independent learning atmosphere that contributes to their academic and personal growth.

Special classes for slow learners are conducted to teach them in feasible manner. As per the provision in CBCS guidelines a slow

learner is offered periodic test to increase confidence level to learn subject and to perform well.

Other measures taken to to enhance the performance of slow learner are as follows.

- Remedial classes
- Bridge courses
- Group study system

Revision of important concept in viable manner. Extra assignments to strengthen learning.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
162	**11**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The vision and mission statement clearly States that the entire process of the college is student oriented and focused on their overall development. All stakeholders of the college are well aware about the aspirations of the the students because majority of our students come from the nearby villages. Apart from chalk and talk or lecture delivery method teachers are are more focused on the conceptual clarity of their subject. Entire teaching learning and evalution process undergoes through all the above mentioned method. Teacher demonstrates to elaborate the difficult concept in their local context as well as ICT tools are used to to visualise them what they are studying. CDC and IQAC encourage Teachers to organise and attained to innovative teaching

methodologies.

- **Experiential learning:-**this includes both individual and group experiential learning under group experiential learning system, a group of students are are allotted to a faculty member who helps and guide them academically.
- **Participatory learning:-**The student are engaged in in activity learning viz, group discussion.
- **Problem solving method:-**while teaching in the class, students participate in the learning process and experience those things in in his or her practical, field work, industry visits. Both faculties encourage student to let there learning towards solving of their problem and satisfaction for or this, college organised expert lectures, NPTEL videos etc.

The overall output of different teaching methods is very positively seen in the result and behaviour of the student. The guiding principal behind all these things is to ensure that students can link theory with prace, apply their knowledge and participate in active learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Each classroom is well equipped with the LCD projector and screens. The college has installed separate Wi-Fi unit for the student inside the campus. Further it has computer lab with internal LAN, broadband leased line internet connection is highly useful to function all the about devices very speedly. The computer lab well equipped with ICT facilities. Currently few teachers are are conducting online exam through Google classroom. Social media is skillfully used by college through to its WhatsApp group, Facebook etc.

The institution encourages teachers to attend training programs, workshop, seminars and conferences related to the ICT innovation in teaching learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

50

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is is an an internal part of teaching learning process. With regular interaction of IQ AC and heads of the department, examination committee plan and workout for reforms in evaluation system. The college adjust academic calendar by including internal assessment and the University examination. The institutional internal evaluation system is decentralized in order to to make it more transparent and objective.

Apart from University prescribed methods assignments and tutorials, moral relevent method such as surprise test, multiple choice questions, midterm examinations, project work are experimented in the internal assessment. As per the academic calendar, tentative schedule is prepared and displayed on the notice board, WhatsApp group of the classes. The college take extra efforts for slow learner and advanced learners. The examination committee monitors and conducts internal examination in the college. All the teacher submit the question papers with

model answer to the examination committee

Unit test and tutorials are are conducted periodically. The assessment work is carried out by the concerned subject faculty in the the evaluation reports are prepared within the stipulated time and communicated to the students in the classroom as well as displayed on the notice board the answer books are shown on the demand of student and guided them for or their better performance in the forthcoming examination of the university.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

IQAC consistently work on the student centric activies. It intracts with exam committee and the students. The academic Calendar is displayed on the college website. The college conducts tutotial home assignment test, presentations, group discussion etc.To assess the performance of students. The college exam mittee execute very meticulous manner. Its internal exam in a all exam related grievances are addressed to the the college exam committee where Principal is the chairperson. However, internal supervisors and internal Flying squads are deputed for smooth conduction of the exams, if any grievances occurs, he/she needs to apply the exam committee. An initial level committee discusses with the concerned teacher and solved issue at this primary level. Internal exam marks of the students are displayed on the notice board and queries are discussed with them till they satisfy. Generally there is a zero tolerance policy for the malpractices conducted by the student. Since it is an internal evaluation ,student cooperate in a very positive manner and up to these stage,no such serious grievances is raise in the college.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated

and displayed on website and communicated to teachers and students.

The college is affiliated to Kavayatri Bahinabai Chaudhari North Maharashtra University Jalgaon, and follows the curriculum prescribes by the University. The University has prepare the outcomes for all programmes and uploaded on University website. At the beginning of every academic year, during the introductory session, consult faculty member conveys course outcomes, programme specific outcomes and programme outcomes in his lecture. The college prospectus also gives list of programme and courses. The copy of syllabus is available in central library, in departmental library and on University website for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes are one step broader statements that describe what students are expected to know and be able to do upon the completion of a specific program. These relate to the skills, knowledge and behavior that students acquire. Programme specific outcomes are what the students of a specific programme should be able to do at the time of studying in the programme. Programme outcomes and programme specific outcomes are attained through the attainment of course outcomes.

Measurement of attainment of POs, PSOs and COs is done through formative and summative methods. Continuous and comprehensive evaluation, is done regularly to know the attainment. Class tests are scheduled by the teachers and after the valuation the analysis is done after which the strategy for improvement is made. Group discussions and seminars are organized and each student is made to participate in these. Through the seminars and group discussions, the thinking process of the students is also assessed and the skills and knowledge is tested. Home assignments and classroom assignments are given to the students in Education and all classes. Some of the undergraduate classes also have the assignments; it helps to measure the attainment programme specific outcomes. Via Co-curricular activities also behavioral outcome of

the students are assessed. Semester exams for the courses having semester pattern and annual exam for the courses having annual pattern are conducted. Analysis of students' performance in internal tests is done. Maximum 30 marks are allotted on internal examination and 10 marks on overall performance of the students which is added to their result. Analysis of terminal exam results is also done. After the analysis, strategy for improvement is made and implemented. All the assessments are analyzed regularly. The analysis of students' performance in semester/annual examination is done to know the levels of attainment of POs, PSOs and COs. Each department analyses the result of the students in their subject. The analysis of post graduate courses for each department is also done for the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

23

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSebnNV-Va4Rpsx_XINLFE-W5bsSGry4_HAzhAeiJeO9T_puVA/viewform

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

ICT Enabled Teaching is practiced in the Institute, wherein lab enabled with projectors, LAN connectivity and especially during COVID pandemic, classes were held using Google Meet, Zoom Platforms and the submission of assignments and presentations were documented in Google classroom. Students are also encouraged to make their subject presentations using ICT tools and techniques.

Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

K. Narkhede College has started introducing students with the social issues of neighborhood community and the development activities, since the establishment of the institute. Faculty and students are encouraged to participate in collaboration with other organizations in carrying out social outreach programs. Information regarding these programs is disseminated through notices and Heads of Departments. Institute appreciates the participation of students and faculty by considering their working for such activities as on duty.

The objectives of introducing this program are as follows:

·To create social awareness among students by conducting development activities which will make them responsible to serve the society in future.

·To provide and arrange various informational services related to social activities by inviting experts in their field from their society.

·To make students think, live in an environment friendly approach towards society in order to keep the environment safe & healthy.

There were numbers of activities conducted by the institute during the last years. They are listed as follows:

- **Swachhata Abhiyan**
- **Yoga Programme**
- **Tree Plantation**
- **Cake Making**
- **National Science Day**
- **Independence Day**
- **Republic Day**

- **Women Day**
- **New Job Opportunity Workshop etc.**
- **Student Health Care scheme**
- **Tobacco Prevention**
- **Conference Role of Stockholders**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

207

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has provided adequate physical and updated facilities. There are total 3 Departments and 6 specious classrooms with proper infrastructure in the College.Computer department have LCD projector with broadband internet connectivity.

Main building of the college consists of Office, Principal Cabin, Vice Principal Cabin, and Chemistry lab, Ladies Room, Library and Store Room. The First Floor consists of Exam Office, Electronics Lab, Computer Lab (I & II), Physics Lab and One Classroom. On Second Floor there is one Staff Room and five Classrooms. RO filtered water facility is made available for teaching and non teaching staff and students. On third floor the institution has Gymkhana, IQAC meeting room and one conference hall with ICT facilities. There are two classrooms with LCD Projectors. The college has well furnished library. Gymkhana is equipped with all necessary sports equipments. Examination room is equipped with a PC, Printers, Xerox Machine, CCTV camera and high speed internet connection for exam work.

For security and safety college has fixed up CCTV cameras. The College has MOU with two doctors who visit on fixed dates.The College has playground for outdoor games. The ramp facility is available for differently able students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has all necessary facilities available for cultural activities, sports, games (indoor &outdoor), Gymnasium, Yoga centre.

Cultural Activity: - For the overall development of students the college encourages students to participate in various cultural and literary activities and make the students excel in their fields of interest. The college has spacious multipurpose hall utilize for cultural activities. During pandemic situation, the college conducts various online cultural activities like Annual Day, Fresher's Day, and Farewell function in which students exhibit their talents.

Sports Facility: The College has enough space for various sports activities to showcase talent in students.

Indoor Games: - College Gymkhana has adequate facilities for indoor games like Carom, Chess and Table tennis

Outdoor Games:- - The College has playground for outdoor games, where Badminton, Kho-Kho, Kabaddi etc. games are played. Our institution has a place for Cricket, Volleyballs. This place is used during sports Competition.

Yoga: - The College houses a Yoga Centre to revive the ancient tradition and culture to provide a healthy practice along with academics. This leads to an increased performance of the students in all respects. Ample space is provided to practice Yoga in the college premises.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.49855

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library started with 113 books and not only this It has also collection of books, reports and other knowledge resources.The libraray has now enrich with comptative exam gudieance books.To easy all the library process the automation of library started from 2015. The Library of college is partially automated. For automation of library the parent institute take the initiative and develop the in-house software and it is installed in the library. The software is totally VB based. The software contains listing of books, and all the basic and necessary requirement of library, are

executed by that software.Itis our plan to modernized the library by complite atomation with all the latest techniques.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.16105

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College provides a range of IT facilities to help students and faculty with their studies. The college has well established mechanism for upgrading and developing IT infrastructure. The Departments are given advanced equipments and other essential facilities like facility for high speed communication link, LCD projectors, designed furniture with updated computer systems and Anti-virus software.

- **The college has two computer labs with computers in LAN system, Wi-Fi facility with internet connectivity. The college has computers with internet connectivity in library, IQAC office, administrative office, Principal office and all departments.**
- **College campus is also having free Wi-Fi connectivity for the students and staff.**
- **All the computers are upgraded as per the requirement.**
- **Sufficient numbers of printers are installed in the office, Computer labs, IQAC cabin and in the library.**

Almost care is taken for e-waste. However for major disorder and damage computers technician and service providers are hired for the up keeping and replacement. The steps like installation of antivirus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of the old computers are the regular activities for maintaining and utilizing computers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

38

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.03274

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has a systematic mechanism for maintenance of all above facilities. Some are maintained by external agencies on demand as for the Needs.

The College has enough space to accommodate all the requirements. There are enough classrooms for the routine classes with spacious library, administrative office and other basic facilities as per the university affiliation norms. Black boards and glass boards if broken are changed urgently. Internal cleaning of the college building is equally distributed among all the support staff. Garbage Van of Municipal Corporation of Bhusawal regularly collects it. Both urinal and toilets are also regularly cleaned with proper hygiene. Furniture if any damage is replaced by new ones.

Library has an advisory committee appointed by the Principal to monitor the smooth and effective functioning of all the services provided. It also shoulders various responsibilities like finalizing the annual budget, purchase of the reference books, purchase of the textbooks and some other important books, journals and periodicals etc. Monthly cleaning of the books and tracks is done to preserve them. Library provides open access for all users. Library makes available different newspapers in Marathi. Librarian seeks recommendations from the Departments to purchase necessary books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

69

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

70

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`0`

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`11`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`0`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student council is an official student body formed and maintained by the students. This consists of student representatives from each department .students representation in the form of leadership is an indispable part of academic and administrative bodies of institution .It plays a role which is very important in the governing and development of the college. The student council the highest formal body of the students in the college and plays a crucial role in college system. Its objectives is to help the student in the social interaction, Academic improvement, creative expression and self responsibility the class representatives are chosen from each class and section of every department. All individual students vote and elect their department representatives in democratic manner to council. This representatives encourage the students by providing the experience through varied cultural, social and educational programs.

They also deal with the student's problems etc which are resolved /forwarded to the competent authority by the principal for necessary action. Student union organizes different cultural programs to observe important days such as Shivjayanti, sardar vallabbhai patel Jayanti,Gandhi Jayanti,Republic day,Independence

day etc The teachers day is also celebrated on 5th Sepember. Medical Check up camp is organized in collage.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association during the accreditation period. Alumni contribute significantly in the function of the institution. Alumni meets are organized by the department every year where the existing students get the opportunity to interact with the alumni who share their suggestions and experiences which help students in career selection and improvement of performance in examination. Feedback on curriculum is also received from the alumni, analyzed by the IQAC and forwarded to the affiliating university for necessary action. In our college large number of students come from poor economic background and rural area, they are unable to contribute the extra fund to college. Due to this reason, we don't have registered alumni Association but we conduct

the alumni meetings regularly. Alumina network by itself is one of best professional networking platform available today. All the past students use latest ICT platform to communicate with each other with social media. They create facebook page and contact each other. Not only this they also have what's app group to communicate with each other to build a strong network between the institute and present student.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College vision for excellence in academics and aim to develop a scientific temperament for a caring, impartial and inclusive society, with its mission to create and facilitate an environment for knowledge, research, skill, self-reliance and humanitarianism create all-round personalities who will be the pillars of future India. The morals and values are reflected in its policy of welcoming staff as well as students. The Management always encourages the involvement of the staff in the quality assurance, enhancement and developmental activities of the College by being members of bodies such as IQAC, CDC, as HODs, Students Council, etc. The Management leads the Principal and staff, towards the fulfilment of the stated mission. The Management / Governing Council meet regularly for discussion by offline and Online mode, policy making and its implementation based on feedback received from Principal and various stack holders. The Management has been proactive in extending all guidance, support and cooperation after the outbreak of the COVID-19 pandemic. Management has also provided support of infrastructure for online teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Vision of the institution has to pay more attention on the quality of education imparted. We are working sincerely to create all-round personalities who will be the pillars of future India.

1. Academic Structure

The Principal is the Academic Head of the Institute. The academic structure of the institute

consists of Vice Principal, Head of the departments, and all the committee Chairman. While the College Development Council and IQAC function at the Institute level on the principle of decision making process, Chairpersons, members of committee are empowered to deal with academic matters at their levels. The College has experienced faculty for the overall development.

2. Statutory Bodies Governing Board:

i. The Executive Council, as the highest decision makers, plays the pivotal role of laying down policies, both academic, governance and development of the institution.

ii. College Development Council (CDC): The CDC deliberates on matters of academic nature and steers the Institute to maintain academic standards of excellence. The Council approves the academic programmes of all Departments in consultation of IQAC. It provides directions for academic growth and development of the college.

iii. Other Committee: The Chairman of all the statuary and non-statuary committee supports and supervises the governance of college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up perspective plan for excellence in academic and overall development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CDC (College Development Council) meetings and then forwarded to the executive council. Although the College has been realize most of its perspective plans, noteworthy is the augmentation and renovation of infrastructure, and increase in laboratory equipment and Library resources by requirement. Since the college is self-finance college, it cannot receive any fund from funding agency like RUSA. The college Management has benevolently paid all the amount. This activity has been verified by the visits of Parent university officials, auditors by time to time. Some of the classrooms have been made ICT enabled, bringing to fore the technological advancements in teaching-learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the College facilitates its smooth functioning. The decided Executive Council is the policy making body. According to the direction and decision of Executive Council, the academic policy are decided keeping in view the national policies in higher education, existing priorities and local needs. Regular feedback obtained from the alumni, students,

parents and faculty along with suggestions of NAAC peer team form the major inputs for the planning. These inputs are discussed and analysed by the Executive Council, the IQAC, and CDC. The planning and infrastructural development is decided by the Head of the institution in consultation with the Executive Council and IQAC. The plans proposed are discussed by the respective Cells and committees, fine-tuned as per needs and then finalized. Financial implications and possible hurdles are thoroughly looked into and taken care of before finalizing any plan. The Principal, Heads of Departments, committee / cell in-charges and office staff, monitor and work together for the effective implementation of these policies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has a performance appraisal system, promotional

avenues and effective welfare measures for teaching and non-teaching staff

The institute has an online appraisal system, that documents teaching, learning and evaluation activities, co-curricular, extension and professional development activities, research and academic contributions, admin duties,

Welfare Schemes for: Since the college is a self-finance college still the collage provide EPFO facility to all the teaching and non-teaching members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every academic year all faculty members are maintained the records of performance based appraisal system as per UGC norms with supporting documents and submitted to IQAC office at end of academic year. The IQAC guided to fill up appraisal form and

monitored time to time. IQAC evaluated the appraisal form of all faculties. The performance appraisal system for non-teaching is carried out through confidential report. The also filled out form the teaching staff at end of academic year and evaluated by principle.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The main source of the fund are the fees received from the college students apart from that the funds are provided from the college management At the beginning of every financial year, requirements of the College Office, all the departments, Library and various cells are submitted to the Principal. The Principal then calls a meeting of HODs, Librarian, Office Superintendent, coordinators of various cells and IQAC to decide and judiciously allocate funds. A budget is prepared and presented before the CDC. Once the budget is approved, then that same send to the college executive council for the approval and then the funds are disbursed.

In case of special grants/funds received from parent university on different programs Committees are formed for monitoring the utilization of grants as per guidelines laid down by the university authority.

Funds received for conduct of examination are handed over to the staff member in charge of the examinations for proper conduct of exams through judicious management. Accounts of the examinations are submitted as per norms of university after audit.

The Accounts section of the College maintains all records of income and expenditure to ensure financial transparency. All accounts of funds received and spent are audited by Chartered Accountant appointed by the parent institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

By institute since the college is self-finance college so funds are providing by self. The college adapted the system for optimal utilization of resources the conveners of various staff council committees before the commencement of academic year. Head of department are asked to provide their requirements. This is to ensure timely and routine maintenance and up gradation of laboratories, library, computing facilities. The college authority invites requirements from all office and other departments and collect purchase committee verified the given requirements and demanded at least two quotations from external agency to place order. The budget allocated by management yearly for physical and academic facilities. The utilization of budget is monetarized by CDC. And final approval is given by the executive council of institution

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has established the Internal Quality Assurance cell after first cycle of accreditation. The IQAC are reconstructed It always plays a catalytic role in quality enhancement of college. The IQAC had contributed significantly in academic year 2020-2021 even though covid-19 pandemic lockdown.

IQAC has following practices and strategies for institutionalization of quality assurance.

- **Preparation of action plan**
- **Preparation of Academic Calendar and Formation of committees**
- **IQAC conducted regularly meetings**
- **Preparation and submission of AQAR**
- **IQAC conducted various workshop for improving the students.**
- **Collect the feedback of various stakeholder.**

Due to covid-19 pandemic lockdown IQAC plays the significantly role for conducting various workshop, webinar for students and faculty. The IQAC conducted the e-counter development workshop and model (LMS) workshop for faculty improvement. IQAC guided to the faculty about various process to develop e-content and online teaching through model (Learning Management System) software.

Collected the feedback of various stakeholders:

The IQAC collected the online feedback of various stakeholders such as students, teachers, parents, alumni, and employer regarding college and curriculum. After collection of feedbacks the IQAC analyzed the feedback and get prepared action taken report and try to resolve all weakness given in feedback. The IQAC displayed action taken report on college website.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college follows the guidelines given by the parent University and the state government the college collects the feedback from students then these feedbacks are analyzed and if it is necessary then it is discussing with the respective faculty.

During the pandemic the college conducted online lectures through different online platform. The teachers of the computer science guide other teachers into hoe conducted inline tools like zoom, google meet, the other expert are called to guide the faculty.

Some specific topics by teachers of the computer science for the convenience of teachers and shared on what's app.

- **Feedback and review of learning outcomes**

The students learning outcomes are reviewed through class test, assignments, seminar, project and university examination. The University examination result was analyzed by each department and prepared result analysis report.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international	**D. Any 1 of the above**

agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Number of gender equity promotion programs organized by the K. Narkhede College on Gender Equity, Gender Sensitization. K. Narkhede College believes in promoting student diversity in all UG and PG programs. The Admission policy clearly states that equal opportunity will be given to all candidates as per the government of India guidelines.

File Description	Documents
Annual gender sensitization action plan	Internal Complaint Committee has been formed
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1)Women's Grievance Cell, 2)Girls Common Room, 3)CCTV in campus, 4)Medical contact has been establishing free medical check-up for the students by eminent Doctors, 5)Fire Extinguisher and sand bucket was placed on every floor, 6)A senior and experienced gatekeeper at the college entrance, 7)Dual exit gate Emergency exit, 8)A Grievance Redressal Box for the students, 9)Internal Complaint Cell to address issues on sexual harassment within the campus

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. **SOLID WASTE MANAGEMENT: The institute has arranged a garbage bins and those bins moved by Bhusawal Municipal Corporation for solid waste material management with vehicular movement for collection of garbage**
2. **The College facilitates several methods for the management of degradable and non-degradable waste. The main focus being on the three R's – "Reduce, Recycle, Reuse".**
3. **Hazardous chemicals like concentrated acids and bases of Department of Chemistry, are segregated in different containers identified and disposed off collectively at a**

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        safe place.
   4. Liquid waste management:-
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The institute has efficient drainagesystem for each waste generated in campus and in the chemistry lab of the institute. The chemical use for practical purpose are partially hazardous and do not produce harmful waste. And effective drainage system is available in laboratory. Drainage is maintained by municipal corporation.

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   1. E-waste management:-
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In the institution there is a simple process of e-waste management. The damagedcomputers, batteries, printer, CD etcwhich are not in the condition tobe repair are indisposed through a vendor.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**

3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

K. Narkhede College makes serious efforts to maintain an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.

K. Narkhede College, Bhusawal has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation. The College celebrates the cultural and regional festivals with the performance of folk-song/folk-dance, World Tribal Day, Constitution Day etc. to teach tolerance and harmony to the students.

Professors while taking classes ensure that classroom discussions are to the expected level of respectability to all and encouraging all to participate. K. Narkhede College considers that classroom homogeneity and participation of all students are extremely useful for effective learning of management lessons. The senior professors of the College take up special interactive sessions for students of every batch in their initial days of campus life about the values of an inclusive environment, and the role of cross-cultural communications.

As earlier mentioned Number of gender equity promotion programs organized by the K. Narkhede College on Gender Equity and Gender Sensitization. K. Narkhede College believes in promoting student diversity in all UG and PG programs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The K. Narkhede College, Bhusawal regularly conducts activities to generate awareness drives for employees and students to inculcate values for being responsible citizens. Some of the regularly conducted activities are Vigilance Awareness Week, Anti-Terrorism Day oath taking, Formation of Internal Complaints Committee, Anti Ragging Committee/Squad, Swachhata Abhiyan, Fitness activities, Yoga and games, tree plantation etc.

Further, being an academic institute our main focus in on sensitizing our students to become mature and responsible citizens of India. Their course curriculum compulsorily includes a course on Environmental Science and they have to participate in various social awareness programmes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[Some of the regularly conducted activities are Vigilance Awareness Week, Anti-Terrorism Day oath taking, Formation of Internal Complaints Committee, Anti Ragging Committee/Squad, Swachhata Abhiyan, Fitness activities, Yoga and games, tree plantation etc.]
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes	C. Any 2 of the above

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Annual Report 2020-21

In the memory of Late Dadasaheb on 1Sep.2020 a lecture was arranged By former president of rotary club,Rotarian Rajiv Sharma.

On 21 Sept. Hon'ble Babasaheb K. Narkhede Memorial Day was celebrated.

A workshop was conducted on 5 Jan.2021 The topic was Cisco Webex.

Republic Day was celebrated on 26/01/2021

On 09 Feb. online 'Cake and Decoration workshop' was arranged to provide students with employment opportunities.

On 13 Feb. a workshop on 'National Digital Library of India' was conducted.

On 19 Feb. Chhatrapati Shivaji Maharaj birth anniversary was celebrated.

On the occasion of National Science Day, on 28 Feb. an online lecture was arranged on "Python Programming and Machine Learning.

On the occasion of World women's Day a lecture was arranged on

8March 2021 by Dr. Chitralekha Chaudhari an honorary doctor based in America.

On 17 March a conference was arranged on 'Role of stakeholders to Enhance Quality of Education'.

Ujwal Ingale(T.Y.B.sc) secured third rank in the university merit list. On 15 March he was felicitated by the college.

On 6 May 2021 a workshop was conducted by Asia Tech Private Limited Pune, For students The topic was 'New Job Opportunity' in IT service management and cloud Management.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices:

1. Rupantar :

Our goal is to develop a culture for long. Our goal is ``Rupantar" and that we wish to create the scholars excellent and to bring out the most effective in them. the school has been cherishing the coed, therefore it's committed to verify it in its purest kind. Mission of this practice is to produce equality education to the coed, to increase learner's strength then their educational creative potential to coach the youth.It aim at learning the scholars from completely different angles to strength the scholars. Several students don't seem to be economically stable therefore it becomes additional clear that several students want of cash for the progress of their educational carrier so management through that the establishment support them by giving

them scholarship.Those students don't seem to be eligible for the govt scholarship our establishment offers them scholarship twenty fifth percent of the entire fees.

2. Mentor system:

Goal of Mentor System is to keep up discipline within the school, continuous mentoring of student performance, addressing their grievances of students and individual attention toscholars and facilitate them to develop homely feeling.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

K. Narkhede College, Bhusawal is affiliated to Kavayaitri Bahinabai Chaudhari North Maharashtra University, Jalgaon was set up in the year 2002 with the extraordinary words "Mich Majha Bhagyavidhata" with this vision, it began with 7 Students and has developed into a focal point of Higher Education at Bhusawal. The College guarantee to give quality training to its understudies as a whole through upgrading their scholarly capacity as well as by supporting their ability. The arrangement shapes the student coming from ruler region into better resident advanced with fearlessness, tirelessness, enthusiasm and mankind.

Our foundation engages our prospects age with information securing, along with created character. The point is to make deep rooted students having more elevated level scholastic expertise as well as magnificent adaptable expertise and proper alumni. The general improvement of understudies is accomplished by working with their investment in different exercises scholastic, sport, social help, authority, social and so forth They likewise go to the Seminar and Gathering Organized outside by the other Institute. On account of this understudy we have had the option to foster a delicate and mindful youth power who have social responsibilities towards the bigger part of the general public.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

K. Narkhede College, Bhusawal has identified the following plans of action for the next academic year.

1. To create an atmosphere for holistic development of students, faculty members and support staff.

2. To facilitate continuous upgradation of knowledge and use of technology by both the students and teachers.

3. To fulfil its social obligation in terms of formal and informal education, dissemination of knowledge, organizing programmes and activities for the benefits of the community and other stakeholders.

4. To create awareness and initiate measures for protecting and promoting environment.

5. To encourage and facilitate a research culture by promoting interdisciplinary research both by the students and faculty members.

6. To introduce some more job-oriented and skill based courses.

7. To give additional thrust to campus placement initiatives.

8. To identify talent among students for various sports and cultural activities

9. . To increase alumni and industry interaction to students